

HOURLY CHILD CARE CENTER UNANNOUNCED INSPECTION

Date: _____

Facility Name: _____ Phone Number: _____

Address: _____ Capacity: _____

Director's Name: _____

Notes: _____

√	LEVEL	R430-60-	KEY WORDS	NOTES
	1	430-3-9(1)(e)	allow access to facility to ascertain rule compliance	
PARENT AREA - OBSERVATION				
	1,2	11(1)	sign-in and sign-out	
TELEPHONE - OBSERVATION				
	1	13(1)(b)	working telephone	
INFANT AREA - OBSERVATION				
	1	13(10)(b)	appropriate size furniture safety straps on high chairs	
	1	13(10)(h)	no walkers with wheels	
DIAPER AREA - OBSERVATION				
	1	13(5)(b)	separate from food areas	
	1,2	13(5)(d)	railing	
	2,3	13(5)(d)	non-absorbent diapering surface sanitary diaper container	
	3	13(5)(a)	diaper changing procedures posted	
CHILDREN INDOOR AREA - OBSERVATION				
	1	5(3)	direct supervision	
	1,2,3	9(1)	ratios 1:12 with no children under age 2 1:8 with 3 children under age 2 1:6 with 4 children under age 2	
	1,2,3	R430-2-4(4)(c)	maximum capacity	
	1,2	12(2)	35 square feet per child	
	1	13(2)	lighters and matches inaccessible	

√	LEVEL	R430-60-	KEY WORDS	NOTES
	1,2	13(10)(f)	no indoor equipment over 3 feet	
	1,2,3	13(10)	equipment and furniture in good repair	
	1,2,3	13(10)(a)	equipment safety	
	1,2,3	13(10)(g)	debris, paint, wallpaper, plaster, walls, floors, ceilings, rugs	
	1,2,3	5(1)	licensee supervises program	
	1	13(10)(b)	safety straps on high chairs	
	1	13(10)(d)	sharp objects, medicines, plastic bags, poisonous plants, chemicals	
	1	13(10)(f)	cushioning in 6 foot fall zone	
	2,3	13(12)	insects, rodents, and other vermin on the premises	
BATHROOM - OBSERVATION				
	1,2	13(11)	hot water not over 120 degrees	
ANIMALS - OBSERVATION				
	1	14(1)(d)	not dangerous or aggressive	
	1,3	14(1)(a)	clean and in good health	
MEDICATION - OBSERVATION				
	1,2	10(6)	secured from access to children	
	1,2	10(7)	refrigerated packaging and container	
OUTSIDE AREA - OBSERVATION				
	1	12(3)	40 square feet per child	
	1	12(4)	gaps no larger than 3½ in	
	1,2	13(14)	entrances, exits, steps, and outside walkways	
RECORDS				
	1	430-6-5(3)	BCIs for staff hired since last inspection	
	1	14(1)(c)	rabies records for new animals	

